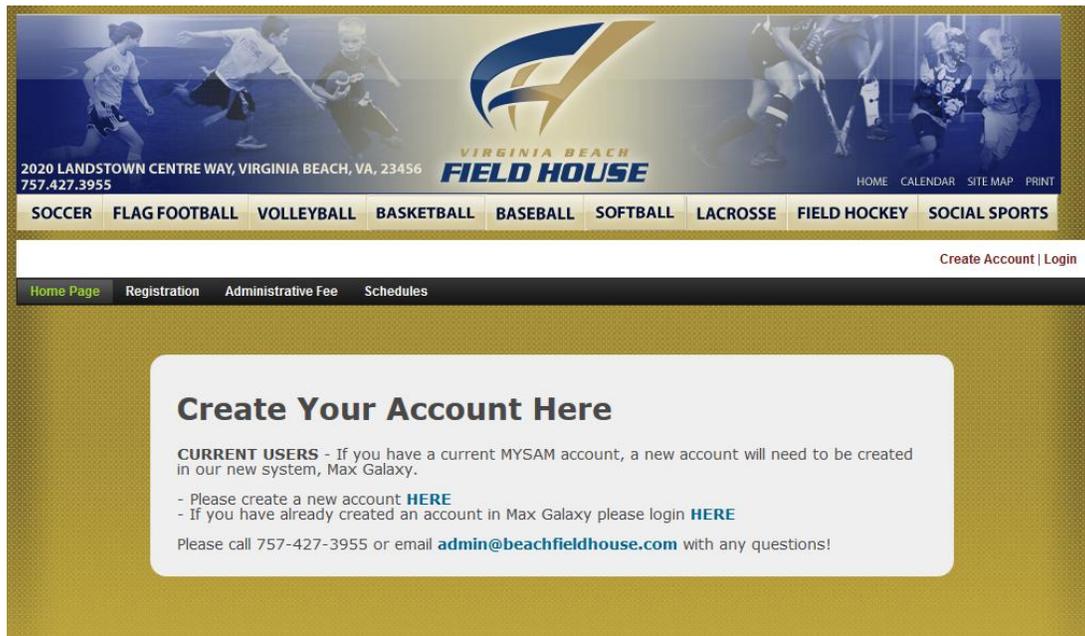


The link to register is (<http://beachfieldhouse.maxgalaxy.net/Home.aspx?GUID=a9c48c6c-990f-4156-9b76-156bd387dbaf>). Once here, you will need to create an account.



Please fill out all the information in its entirety and at the bottom, make sure to add any family members (children), as this can only be done at this phase. If you forget to do so, we will have to add them for you. Click "submit".

The image shows a registration form with the following elements: "Email: *" followed by a text input field; "Password: *" followed by a password input field; "Verify Password: *" followed by another password input field; "Password Requirements: Between 8-16 characters, 1 alphabetic, 1 numeric, 1 special character (!@#%^&*), no spaces"; "Family Members:" followed by a large empty rectangular area; to the right of this area are two links: "Add Member" and "Edit Member"; below the Family Members area is a checkbox labeled "Update Family Member Address Information"; at the bottom of the form are two buttons: "Submit" and "Cancel".

After you create the account it should tell you have successfully completed the account creation and then you are free to create a team and register. You will click on "registration", on the top menu bar, then click "leagues" and then click "tournaments". All tournaments will be listed and then you can scroll to the "Beach United Hard Court Field Hockey Tournament Series".

Beach United Hard Court Field Hockey Tournament Series

League Name	Code	Dates	Times	Days	Location		
December 12th (U16)		12/12/2015 - 12/12/2015				↑	Register
December 12th (U19)		12/12/2015 - 12/12/2015				↑	Register
December 5th (U14)		12/5/2015 - 12/5/2015				↑	Register
December 5th (U16)		12/5/2015 - 12/5/2015				↑	Register
February 13th (Adult)		2/13/2016 - 2/13/2016				↑	Register
February 13th (U12)		2/13/2016 - 2/13/2016				↑	Register
February 13th (U14)		2/13/2016 - 2/13/2016				↑	Register
February 20th (U16)		2/20/2016 - 2/20/2016				↑	Register
February 20th (U19)		2/20/2016 - 2/20/2016				↑	Register
February 6th (U14)		2/6/2016 - 2/6/2016				↑	Register
February 6th (U16)		2/6/2016 - 2/6/2016				↑	Register
January 30th (U12)		1/30/2016 - 1/30/2016				↑	Register
January 30th (U19)		1/30/2016 - 1/30/2016				↑	Register
January 9th (Adult)		1/9/2016 - 1/9/2016				↑	Register
January 9th (U12)		1/9/2016 - 1/9/2016				↑	Register
January 9th (U14)		1/9/2016 - 1/9/2016				↑	Register
November 21st (U12)		11/21/2015 - 11/21/2015				↑	Register
November 21st (U14)		11/21/2015 - 11/21/2015				↑	Register
November 21st (U16)		11/21/2015 - 11/21/2015				↑	Register
November 21st (U19)		11/21/2015 - 11/21/2015				↑	Register

Click “register” by the tournament date and division you need and it will ask you to create a team or select from an already existing. If you have never created a team it will only give that option. Once you have created teams, you will be able to see those teams and select them for registration.

There are existing teams that belong to your account. Please select one or create a new team.

	Team Name	Created Date
Select	Test	5/1/2015
Select	Test 2	8/31/2015

Create New Team

Once a team is created or selected, it will move to the registration screen, where you can verify the information and then click “add to cart”.

December 12th (U16)

Dates: 12/12/2015 - 12/12/2015

Online Registration Dates:
8/24/2015 12:00 AM - 12/12/2015 12:00 AM / Team

Staff:
Davenport, Leigh

Registration Information

Team Registrant Information

Team Name: Test

League Fees

Fees	Amount
<input checked="" type="checkbox"/> Beach United Tournament Series - Early Reg.	\$350.00
Subtotal	\$350.00
Tax	\$0.00
Total	\$350.00

Add To Cart

The next screen that appears is the shopping cart.

Team Registrations			
	League Name	Team Name	Amount
<input type="button" value="Remove"/>	December 12th (U16)	Test	\$350.00
Fee Details:	Fee	Qty	Price Total
	Beach United Tournament Series - Early Reg.	1	\$350.00 \$350.00
			Sub Total: \$350.00
			Tax: \$0.00
			Total: \$350.00
			Balance Due Today: \$350.00
Coupon Code:	<input type="text"/>	<input type="button" value="Submit"/>	
<input type="button" value="Continue Shopping"/>		<input type="button" value="Checkout"/>	

From here you can click “checkout” and pay for your registration or click “continue shopping” which will take you back the tournament screen and you will continue this process until you have all registrations in the cart. Once that is complete, you will click “checkout” and pay for all your registrations. At any point during this process, if you need help, please contact the Virginia Beach Field House at 757-427-3955 and we will be glad to walk you through the process.